

CHINO VALLEY FIRE DISTRICT
REGULAR MEETING OF THE FIRE BOARD

DRAFT MINUTES OF REGULAR MEETING AUGUST 20, 2009

I. CALL TO ORDER

Meeting called to order by Board Chairman Bill Wagner at 7:25 PM

II. ROLL CALL

Board members present: Bill Wagner, Bob McLandress, Hans Vang and David McConnell
Board members absent: Jack Garner

III. CALL TO THE PUBLIC

No one spoke.

IV. APPROVAL OF MINUTES

A. Regular Sessions of June 18 and July 23, 2009

A motion to approve the minutes from June 18, 2009 and July 23, 2009 as amended made by Bob McLandress, second by Hans Vang. Motion passed with a unanimous vote.

V. OLD BUSINESS – None

VI. NEW BUSINESS

A. Discussion and possible action concerning the fiscal year expenditure and budget reports through June 2009 and July 2009.

A motion to approve the expenditure and budget reports for June 2009 and July 2009 was made by David McConnell, second by Hans Vang. Motion passed with a unanimous vote.

**B. Discussion and possible action to approve Fire Protection Contract:
L. Pickens, 24345 Yosemite, Paulden AZ
Matthew Ottaviano, 26455 N Champaigne Ln, Paulden AZ**

A motion to approve fire protection contracts with L. Pickens and Matthew Ottaviano was made by Hans Vang, second by Bob McLandress. Motion passed with a unanimous vote.

C. Discussion and possible action concerning moving funds from the Capital Impact Fund to the Capital Reserve Fund in the amount of \$40,525.58 and close that account.

A motion to move funds from the Capital Recovery/Impact Fund to the Capital Reserve Fund to be used for capital expenditures was made by Hans Vang, second by David McConnell. Discussion included why the fees are no longer collected. Motion passed with a unanimous vote.

**D. Discussion and possible action to approve change to the Employee Policy Manual.
Original wording is as follows:**

**403.4.1 District-paid holidays which fall on a Saturday will be observed on the preceding Friday;
District-paid holidays which fall on a Sunday will be observed on the following Monday.**

Proposed change to clarify meaning:

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403.4.1 Administrative personnel will observe Holidays which fall on Saturday or Sunday on Friday or Monday respectively.

This policy was intended to address administrative personnel holiday schedules but was not clearly written. Changing the wording should help clarify its meaning. A motion to approve changing the wording in the Employee Policy Manual Holiday Pay was made by Bob McLandress, second by Hans Vang. Policy to read:

403.4.1 Administrative personnel will observe Holidays which fall on Saturday or Sunday on Friday or Monday respectively.

Motion passed with a unanimous vote.

E. Discussion and possible action concerning Resolution No. 2009-003, Guaranteed Maximum Price Bid Proposal with Haley Construction in the amount of \$492,300 for construction of administration building.

A motion to approve Resolution No. 2009-003, Guaranteed Maximum Price with Haley Construction was made by Hans Vang, second by Bob McLandress. Motion passed with a unanimous vote. This item approved the Resolution only; the maximum price was approved at the June 2009 meeting.

F. Discussion and possible action concerning the Reserve Pension Fund including option of stopping the Reserve Pension Fund, purchasing an annuity for the one person who is still in the system, and depositing any remaining funds into PSPRS. Reserve Pension Board will be included in the discussion.

Bill Wagner discussed the Reserve Pension program as it began. CVFD has only one person left in the system. No other reserves will benefit from the Reserve Pension Program and it is costing the district over \$1600 each year for Innes and Associates to manage the fund. Discussion was held with the Reserve Pension Board and they are in agreement with stopping the Reserve Pension Fund, purchasing an annuity for the one remaining person, and paying the remaining funds into PSPRS to offset the districts deficit. A motion was made by Hans Vang, second by Bob McLandress to liquidate the Reserve Pension Funds as outlined above. Motion passed with a unanimous vote.

G. Discussion and possible action on possible change order for East driveways.

The Board discussed getting a competitive bid for this project and bring the bids back to the board at the next meeting.

VII. CHIEF'S REPORT

Admin personnel Freida and Debbie had an article written about them in the Chino Review as well as the Junior Firesetter Program with Ren Douglas and Scott Bulters.

Chief Ginn had to give a deposition on the accident he was involved in. The accident is still not settled and a mediator has been appointed.

Chief Ginn helped Central Yavapai with an assessment center this week. The Automatic Aid Agreement with Central and Prescott Fire has been completed and is in place.

CVFD has a Temporary Certificate of Occupancy from the Town for the Apparatus Building. A permanent Certificate will be issued when all construction is completed.

Chief met with Creative Communication about the microwave system and whether it will work for our district.

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Paulden Area Community Organization has moved their meetings to another location. They presented the district with a flag in appreciation of us letting them hold their meetings at Station 63 for many years.

Chief met with the Tri-City Chiefs to discuss areas that affect all three districts and policies we all use to become more consistent across the communities. They will meet quarterly.

Crews burned a house in a Live Fire Drill. It was a good training exercise for all involved.

The traffic light is on at Road 2 South as of today. It does not have the Opticom installed yet, but it is working.

Our Auditors were in and will have the report to us shortly.

There was a structure fire last week, total loss of the mobile home. Investigation shows it was started by a candle left unattended.

We have 6 people off district in eastern Arizona. They should be back on Monday.

A crew participated in a funeral last week for a Queen Creek Fire Department Captain who died while on duty.

VIII. ADJOURNMENT

Meeting adjourned by Bill Wagner at 8:00 pm.