

CHINO VALLEY FIRE DISTRICT
REGULAR MEETING OF THE FIRE BOARD

MINUTES OF REGULAR MEETING FEBRUARY 21, 2008

I. Meeting called to order by Board Chairman Dave West at 7:08 PM.

II. ROLL CALL

Board members present: Dave West, Barbara Koon, Bob McLandress,
Board members absent: Bill Wagner and Jack Garner

III. CALL TO THE PUBLIC

Those wishing to address the Chino Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law. Individuals are limited to speak for three (3) minutes per person. The total time for Call to the Public shall be 30 minutes per meeting.

IV. APPROVAL OF MINUTES

A. Regular Session of January 14, 2008

Dave West made a motion to approve the minutes of January 14, 2008, second by Barbara Koon. Motion passed with a unanimous vote.

V. OLD BUSINESS

None

VI. NEW BUSINESS

A. Mike Heddington – owner of the Boulder man business in Chino Valley requests discussion concerning the Chino Valley Fire District and Chino Valley Police Dept.

Mike and Karen Heddington proposed that the fire district combine with the Town of Chino Valley and lease a space in their building complex. Their comments included that they “are planting seeds only”. No action taken, Board thanked them for their interest.

B. Discussion and possible action to approve or disapprove expenditure and budget reports for January 2008

Barbara Koon made a motion to approve the budget reports for January 2008 as presented, second by Dave West. Motion passed with a unanimous vote.

C. Discussion and possible action to approve or disapprove Fire Protection Services Contracts and sign contracts:

No contracts to sign.

D. Discussion and possible action to approve or disapprove changes to the Reimbursement Policy for board members or employees traveling.

Discussion on how to reimburse Board members for travel expenses for district business and conferences. A policy will be drafted and presented at the next board meeting. No action taken.

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E. Discussion and possible action to approve or disapprove auditor's report for FY 2006/2007

This item tabled until Mr. Wagner is present.

F. Discussion and possible action to approve or disapprove Michael Taylor Architects, Inc as the architect for the administration building at St. 61.

Michael Taylor submitted a proposal for architectural services for the new administration building. His proposal included a cost of \$51,480.00 for his services. Advice from Mr. Whittington included need to do due diligence to prove fees are in line or less than other firms and not just because he is doing Station 62 for CVFD. Bob McLandress stated this fee is not excessive, if anything it is under current rates. A question was posed as to how architects decided on cost. Answer from Bob McLandress was it is usually a percentage of construction fees.

Dave West made a motion to approve the proposal by Michael Taylor Architects subject to the fire district completing due diligence on costs and completing the AIA B 151 contract. Barbara Koon seconded the motion and it passed with a unanimous vote.

G. Discussion and possible action to approve or disapprove contract with B's Contractor for building Administration Building.

This item was tabled until 02/28/08 at a special meeting.

H. Discussion and possible action to approve or disapprove placing the food bank building on St. 61 property including possible donation of land for the food bank's permanent building and/or an open end lease. Presentation by Mrs. Sloan concerning the food bank.

Mrs. Dorothy Schmidt was present and explained her concerns with the food bank and to request that the fire district provide land for them to build a building on that will not be taken away from the food bank. They have money set aside to build the building or can apply for a grant. She went on to explain the need in the community. Mrs. Schmidt was told that the Board is taking this under advisement and will not make a decision until the engineering plans are completed.

I. Discussion and possible action to approve or disapprove purchasing a staff vehicle.

Chief Ginn spoke about the need for a more economical vehicle for staff use. Dave West suggested some sort of hybrid vehicle. Chief will look into the costs and bring to the next Board meeting.

J. Discussion and possible action to approve or disapprove setting a date for a meeting to create a Master Plan for St 61 property. (Bob McLandress)

Upon review of the master plan, Bob McLandress has some concerns about placement of the administration building and future growth. He suggests a work session to discuss this. A date was set for Saturday March 1, 2008 at 9:00 am. All Board members, the Fire Chief, and Battalion Chiefs will be invited to attend.

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K. Discussion and possible action to approve or disapprove plans for St. 62 water to include drilling a well for watering plants. (Bob McLandress)

Bob McLandress is also concerned about the cost of tying into the Prescott Water line at a cost of \$50,000. He feels a well should be drilled for domestic water use and irrigation. The City of Prescott has suggested that a well be drilled before connecting to city water. Our building plans do not show a meter on the 4" water line, only on the 1" line onto the property. This item was tabled until the meeting on 02/28/08. Chief Ginn will get costs on drilling a well by that meeting.

L. Discussion concerning Budget for FY 2008/2009 and set date for a Budget Study Session.

Bill Wagner suggests a study session on the budget. This item was tabled until the 02/28/08 meeting to set a date for a study session.

VII. CHIEF'S REPORT

Significant calls:

Two structure fires, one in Chino Valley and one in Paulden.

A vehicle rollover on Williamson Valley Road, patient critical.

No fatalities this month.

Captain Parker's son was involved in a bicycle vs. car accident. He suffered a broken shoulder and leg.

Captain Cox is back on light duty after his bout with a virus.

Freida Huff has gone through the tax rolls and found over 238 parcels not showing on the tax rolls that should be. Yavapai County is working on the list to correct the problems.

Two firefighters and one new reserve had additions to their families this month, Ben Roche, Bob Rendl, and Dustin Parra.

Three annexations were submitted for approval this week. They are quarter sections obtained by petition.

Tri-city chiefs met here and discussed a full auto aid agreement. We are working on remapping the response sequences. There are also plans to allow employees to work for other districts for overtime.

VIII. ADJOURNMENT

Meeting adjourned at 8:25 pm.

Recorder

Date