

CHINO VALLEY FIRE DISTRICT
REGULAR MEETING OF THE FIRE BOARD

MINUTES OF REGULAR MEETING OCTOBER 16, 2008

Draft – Not
Approved

I. CALL TO ORDER

Meeting called to order by Board Chairman Dave West at 7:00 PM

II. ROLL CALL

Board members present: Dave West, Bill Wagner, Jack Garner and Barbara Koon

Board members absent: Bob McLandress

III. CALL TO THE PUBLIC

No Response

IV. APPROVAL OF MINUTES

A motion was made to approve the minutes of Regular Session of September 18, 2008 made by Jack Garner, second by Bill Wagner. Motion passed with a unanimous vote.

V. OLD BUSINESS

A. Discussion and possible action to approve IGA with Central Yavapai Fire District to allow Reserves to work for each others department.

Discussion included how the IGA will be administered. Reimburse costs will include wages and benefits paid to the departments. Bill Wagner made a motion to approve the IGA with Central Yavapai Fire District to allow Reserves to work for each others department and the consent & waiver. Mr. Whittington will present the IGA to CYFD for signatures and then send to our office. The motion was seconded by Barbara Koon. Motion passed with a unanimous vote.

B. Discussion and possible action to approve disposal of vehicles after new water tenders and engine arrive.

Estimates for value of the two vehicles that will be sold or donated were received by Chief Ginn. The 73 Ford is valued at 2,000 to 3,000 and the 76 International is valued at 6,000 to 8,000. Juniper Woods Fire District is asking for a donation of the 73 Ford. Other discussion was to hold the International until the spring when it might get more money if sold at auction.

A motion was made by Jack Garner to donate the 73 Ford to Juniper woods Fire district and place the 76 International for sale after the new trucks arrive, second by Dave West. Motion passed with a unanimous vote.

VI. NEW BUSINESS

A. Discussion and possible action to approve Expenditure and budget reports for September 2008.

Bill Wagner made a motion to approve the Expenditure and budget reports for September 2008, second by Jack Garner. Motion passed with a unanimous vote.

**B. Discussion and possible action to approve fire protection contract with:
Lanny and Judy Hamilton, 1070 Prescott Ranch Road Paulden
Juan Millan, 257 E Bayberry Paulden**

Chief Ginn commented on the accessibility of these properties. Bill Wagner made a motion to approve the contracts for Lanny and Judy Hamilton and Juan Millan. Dave West seconded the motion. Motion passed with a unanimous vote.

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C. Discussion and possible action to approve change in Employee Policy Manual: 236.4.7 concerning tattoos.

Chief Ginn explained that the original policy stated that tattoos could not be visible but there were employees with visible tattoos when the policy was approved. He suggests the policy be changed as follows:

Any tattoos that are visible on an employee shall be reviewed by the Fire Chief. All offensive tattoos shall be covered by clothing while on duty or attending any CVFD sponsored function. Offensive tattoos include sexually explicit, gang related, offensive words in any language, racial slurs or any tattoo that would be included in the Harassment/Sexual Harassment Policy

Jack Garner made a motion to approve the change to Employee Policy No. 236.4.7 as state above, second by Barbara Koon. Motion passed with a unanimous vote.

D. Discussion and possible action to approve changes in Employee Policy Manual: 170.0 Reserve FF Policy

Chief Ginn recommends changing the Reserve FF Policy No. 170.00 to accommodate the requirements that new Reserve Firefighters must have completed their Firefighter I and II before hiring. A copy of the policy is attached to these minutes. Barbara Koon made a motion to approve the change to Reserve FF Policy No. 170.00 as presented, second by Bill Wagner. Motion passed with a unanimous vote.

VII. CHIEF'S REPORT

Significant Calls:

Two structure fires, one on 3 South and one on 4 North. No injuries at these fires.
A patient was flown from a vehicle accident that we responded to in Williamson Valley.
We assisted CVPD with evidence recovery in Sullivan Canyon.
Two patients were flown from two different accidents, one a 962 in Paulden and another from a horse injury.

Chief Ginn has been working with the dispatch center to create a tiered response system. This is intended to cut back on responses to 962's when not needed. Phase 1 has begun and phases 2 will begin next quarter.

Reserve testing will be held on November 7th and 8th. We need to hire 6 more Reserves to bring our level up to the goal of 15 Reserves.

Training:

Three people will be attending Technical Rescue classes.
Two attended the Firehouse software training classes.
Four Captains attended the Captain's Academy in Prescott. It was a week well spent.

State Land:

A Type 3 went to California this week to the Angeles Forest area fires. They should be back Sunday or Monday. They are backfilling a station in the Angeles Forest.

Four crew members will fly back to South Dakota on 10-22 to inspect the new engine and water tenders. Two employees will drive the engine back. Four others will fly to South Dakota and drive the water tenders back the week of Oct. 27.

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Building Projects:

Chief Ginn inspected the new fire station on Road 2 South this week and created a punch list of things to fix. The water meter is being reviewed by the City of Prescott for installation of a meter.

Plans should be submitted to the Town of Chino Valley next week for apparatus building.

Chief met with Michael Taylor and reviewed the administration building plans.

Employees will be assigned as a "Program Manager" to over see different areas of the district. The goal is to get things done in a more efficient manner and to track these areas in Firehouse.

VIII. ADJOURNMENT

Dave West adjourned the meeting at 7:30 pm.